

Minutes - Board of Town Trustees

STATE OF ILLINOIS, }
Kane County, } ss.
Town of Geneva, }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 400 Wheeler Drive on February 16, 2006,
PRESENT: Patrick Jaeger Supervisor
Barbara E. Olson Town Clerk
Richard Sharp Town Trustee
Sharon R. Brazill Town Trustee
Denise D. LaCure Town Trustee
Mark Wissing Town Trustee

M r. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Also Present: Aubrey V. Pratte Assessor

Supervisor Patrick Jaeger called the meeting to order at 7:05 p.m.
Robert Wilson led the Pledge to the Flag.
Clerk Barbara Olson called the roll.
Trustees audited the bills presented for payment.
Minutes of the January 19, 2006 Board of Trustees Meeting were presented for approval.
Motion by Trustee Sharp/second by Trustee Brazill to approve the Minutes as presented.
Motion carried unanimously.

TOWNSHIP BUSINESS:

CLARKE MOSQUITO CONTROL:

Supervisor Jaeger referred to a letter dated January 17, 2006 from Clarke Mosquito Control. Trustees at the January Board of Trustees Meeting questioned the services received from Clarke during the 2005 season and had asked for a log of service for that year. The letter advised that the contract in effect for 2005 would be the same except for an increase based on the CPI index and an increase as determined by prorated growth. Motion by Trustee Sharp/second by Trustee Brazill to postpone the signing of an agreement in order to determine the prorated growth price. Motion carried unanimously. Trustee Wissing questioned the services provided to Geneva Township and asked for a log describing actual services in 2005.

OFFICIALS' REPORTS:

Senior Services Committee: Bob Wilson reported that the committee had begun meeting on the 2nd Wednesday of each month. He summarized their discussions from the last meeting, noting that they had talked about the concept of membership fees, Geneva Chamber of Commerce membership, and the outdated Geneva Township website. Mr. Wilson stated that the committee needs two more members. He requested a budget to advertise the position of program director and asked the trustees to approve the job description. Trustee Wissing said that he had spoken with Karen McConnaughay, Kane County Board Chairman, regarding a proposed agreement to purchase computers and telephones through Kane County. The computers and services would be billed directly to Geneva Township. To install a fiber optic system, the cables in the township building would have to be rerouted to make a shorter and more direct route thru the building. The main cable would come from Route 31 and Stevens Street to Wheeler Drive. Supervisor Jaeger stated that the City of Geneva may assess a fee of approximately \$30,000.00 to Geneva Township for the use of the fiber optic cable. This would be similar to the fee assessed to the Geneva Public Schools. Supervisor Jaeger indicated that he would look at other options for installing fiber optic cable. Trustee Wissing suggested purchasing the computers for use at this time and then convert to the fiber optic system when it becomes available to the township. Mr. Wissing will obtain a quote for the cost of purchasing computers through Kane County. He will confer with Supervisor Jaeger to determine if the project needs to be let for bid. Trustee Wissing will also pursue a separate quote for a telephone system. Assessor Aubrey Pratte presented materials to support his budget proposal for 2006-2007.

He illustrated comparisons with neighboring townships and their costs for conducting the business of assessing parcels. He thought that including the rental costs for his office inflated the costs of his office compared with other communities.

APPROVE BILLS FOR PAYMENT:

Town Fund	22,488.61
General Assistance Fund	1,239.61
Road & Bridge Funds	12,151.03
Total	\$35,879.25

Motion by Trustee Brazill/second by Trustee Wissing to pay the bills as audited.
Motion carried unanimously.

NEW BUSINESS:

GENEVA CHAMBER OF COMMERCE: A request was received from the Geneva Township Senior Services Committee to become a member of the Geneva Chamber of Commerce at a cost of \$350.00. Motion by Trustee LaCure/second by Trustee Brazill to pay the \$350.00 membership fee for the Senior Services Committee before March 1st. Motion carried unanimously.

OLD BUSINESS:

SENIOR SERVICES ADVERTISING BUDGET: Bob Wilson, representing the committee, had requested a budget of \$5,000.00 to advertise for a program director. Motion by Trustee Brazill/second by Trustee Wissing to approve up to \$5,000.00 for an advertising budget. Motion carried unanimously.

GENEVA TOWNSHIP LOGO: Supervisor Jaeger asked Trustee Wissing about a logo design he had suggested for Geneva Township. Trustee Wissing suggested a picture of the building with the front doors as the focus of the picture. The consensus of the trustees was to encourage Trustee Wissing to proceed with the concept for a logo design.

SENIOR CENTER DIRECTOR JOB DESCRIPTION: Trustees reviewed the proposed advertisement for the senior center director. Trustees suggested rewriting a line to read: "Masters and 3-5 yrs exper. preferred, but not required." It was also suggested that Sheri McMurray's name and e-mail address be added to the advertisement. Motion by Trustee Brazill/second by Trustee LaCure to approve the job description as rewritten. Motion carried unanimously.

It was noted that the township website needs to be updated and the job advertisement will appear on the website.

SENIOR SERVICES MISSION STATEMENT: Debra Quackenbush, senior services consultant, and Supervisor Jaeger presented proposed mission statements for consideration by the trustees. After discussion it was the consensus of the trustees to blend the two statements to read:

MISSION STATEMENT OF THE GENEVA TOWNSHIP SENIOR CENTER

The mission of the Geneva Township Senior Center shall be to act as the primary community resource to serve all the citizens of Geneva Township by:

- ...decreasing the sense of isolation and dependence that often accompanies old age;
- ...enriching the social and intellectual life of our older adults;
- ...helping our older adults meet the practical problems attendant with aging;
- ...helping our older adults contribute to the well being of our community as effective and useful citizens of the township;
- ...helping those approaching, or in retirement to plan appropriately; and
- ...organizing community interest in improving the overall climate of living for our ...older residents.

Motion by Trustee Brazill/second by Trustee LaCure to adopt the mission statement for the senior services center as written. Motion carried unanimously.

Debra Quackenbush presented a paper describing 2006 goals for the 1st and 2nd quarters of the year. Trustees reviewed the goals as prepared by the senior services committee. Motion by Trustee Brazill/second by Trustee LaCure to adopt the goals as presented with changes made to update dates for specific goals. Motion carried unanimously.

No other business was brought before the Board of Trustees.

Motion to adjourn made by Trustee Brazill/second by Trustee LaCure. Motion carried.
Meeting adjourned at 9:20 p.m.

Respectfully submitted,
Barbara E. Olson
Township Clerk