

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
Kane County, } ss.  
Town of Geneva,

THE BOARD OF TOWN TRUSTEES met at the

office of the Town Clerk at 400 Wheeler Drive on November 17, 2005,

PRESENT: Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Richard Sharp Town Trustee  
Sharon Brazill Town Trustee  
Denise LaCure Town Trustee  
Mark Wissing Town Trustee

Mr. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Supervisor Patrick Jaeger called the meeting to order at 7:00 p.m.  
(This was the first meeting held in the new Geneva Township meeting room at 400 Wheeler Drive.)

Supervisor Jaeger led the Pledge to the Flag.

Clerk Barbara Olson called the roll.

Trustees audited the bills presented for payment.

Minutes of the following meetings were presented for approval:

Thursday, October 20, 2005 Monthly Board Meeting  
Saturday, October 29, 2005 Continued Board Meeting  
Wednesday, November 9, 2005 Special Board Meeting

Motion by Trustee Sharp/second by Trustee Brazill to approve the Minutes as presented. Motion carried unanimously.

## OFFICIALS' REPORTS:

**SENIOR SERVICES COMMITTEE:** Robert Wilson, representing the committee noted that their committee did not have a quorum and no business was conducted at that time.

He indicated that their committee needed more members. He asked about the responsibilities of Debra Quackenbush, the consultant for senior service programming at the new senior center in Wheeler Park. He asked when the remodeled building would be available for senior use. Members of the committee wanted to know when a program director would be hired and whose responsibility that would be. He suggested that there be better communications between the committee and the trustees. He asked if a meeting with the Board of Trustees could be arranged to clarify responsibilities of the committee.

Supervisor Jaeger thought the Senior Services Committee should present proposals for programs, program director and other plans, such as marketing. The Board of Trustees would vote on financial requests. He said that the senior center should be ready in the next two months.

Trustee Mark Wissing asked if Debra Quackenbush could do the marketing for new committee members. Supervisor Jaeger asked Sheri McMurray, Administrative Assistant, to contact Debra Quackenbush and ask her to develop a marketing plan for getting new committee members. After further discussion, it was the consensus of the board to have the Senior Services Committee meet with the Board of Trustees at the regular Board of Trustees meeting to be held Thursday, December 15, 2005. SUPERVISOR Patrick Jaeger reported that he had faxed a letter on November 5, 2005 to A. R. Bex, contractor for the Wheeler Park remodeling project. In the letter, he outlined the construction problems that need to be fixed. Supervisor Jaeger noted that the problems with the heating and air conditioning systems were being corrected.

Trustee Wissing stated his concerns about the gutter system, the absence of baseboard heating in the washrooms and other critical issues. Trustee Sharp

indicated his disappointment in the architectural firm, AMA, for not following up on the drawings and the work to make sure the contractor was adhering to the drawings.

#### APPROVE BILLS FOR PAYMENT:

Town Fund	166,160.00
General Assistance Fund	0.00
Road & Bridge Funds	74,346.26
Construction Payout Request	99,859.15

Total \$340,365.41

Motion by Trustee Brazill/second by Trustee Sharp to pay the bills as audited. Trustee Wissing stated his concern with the RH Anderson bill. The firm made errors in the grade sets for the drive area as a result too much soil was removed from the site. Geneva Township had to pay for additional soil to be brought back to the site. He thought the Township should not pay \$1,737.50 to RHA because of their error. Trustee Wissing asked to have the bill removed from the approval list and not pay it until there is further review of it. Trustee Brazill asked to have the bill submitted by Mark Rake for assessing consulting removed as the bills puts the line item over budget. Trustee Sharp noted that the bill from Mr. Rake had been held last month.

He was concerned that the trustees were micromanaging the assessor's department. Supervisor Jaeger thought the PAM System precluded the use of consultants.

**Motion by Trustee Wissing/second by Trustee Sharp to remove the RHA bill for \$1,737.50 from the bills to be considered for payment. Motion carried unanimously. Motion to pay the bills as amended by Trustee Wissing/second by Trustee Sharp. Motion carried unanimously.**

**Motion by Trustee Brazill/second by Trustee Wissing to request a December meeting with Assessor Aubrey Pratte and consultant Mark Rake to discuss the PAM System and the need for a consultant. Motion carried.**

**Construction Payout: Motion by Trustee Wissing/second by Trustee Brazill to withhold payment of \$99,859.15 to A. R. Bex. Supervisor Jaeger noted that there were some 50 credits for changes in work not given to the township. Trustee Wissing suggested determining what the contractor will not complete, get a price for that work from someone else, and then withhold that amount from the contractor's payout request. Motion carried unanimously.**

**No other business was brought before the Board of Trustees.  
Motion by Trustee Sharp/second by Trustee Brazill to adjourn.  
Meeting adjourned at 8:55 p.m.**

**Respectfully submitted,**

**Barbara E. Olson**