

# Minutes - Board of Town Trustees

STATE OF ILLINOIS,  
Kane County,  
Town of Geneva,

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THE BOARD OF TOWN TRUSTEES met at the

office of the Town Clerk at 400 Wheeler Drive on September 16, 2010,

PRESENT: J. Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Richard Sharp Town Trustee  
Sharon R. Brazill Town Trustee  
John Connolly Town Trustee  
Robert Kovacs Town Trustee

M r. J. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Also Present: Assessor Denise D. LaCure  
Highway Commissioner Mark Wissing

Supervisor J. Patrick Jaeger called the meeting to order at 7:10 p.m.  
Geneva Township resident, Norma Jaeger led the Pledge to the Flag.  
Trustees audited the bills presented for payment.  
Clerk Barbara Olson called the roll.

Minutes of the following were presented for approval:

July 29, 2010 Continued Board of Trustees Meeting  
August 19, 2010 Board of Trustees Meeting  
August 27, 2010 Special Board of Trustees Meeting

Motion by Trustee Brazill/second by Trustee Kovacs to approve the Minutes as presented. Motion carried unanimously.

## CORRESPONDENCE:

A letter was received from St. Peter's Food Pantry thanking members of the Senior Center for donating the proceeds of the spring fashion show. The donation was \$1,450.00.

## PUBLIC COMMENT:

Barb Campbell read a letter from senior center member, Anne Stagno, regarding a request to form a committee of members to discuss concerns /suggestions and share them with the new director.

## BUSINESS:

2009-2010 ANNUAL AUDIT-Supervisor Jaeger distributed copies of the audit and asked the trustees to accept the audit for the fiscal year ending March 31, 2010. State statute requires that the audit be filed with Kane County prior to September 30, 2010. Trustees will discuss the contents of the audit at the October 21, 2010 Board of Trustees Meeting.

## ROAD DISTRICT LEGAL CONSULTANT:

Mark Wissing asked the trustees for authorization to

Motion by Trustee Sharp/second by Trustee Brazill to authorize the highway commissioner to retain Kenneth Shepro as legal consultant for the Road District. Motion carried unanimously.

**SENIOR CENTER DIRECTOR:**

As a vacancy has occurred in the position of Senior Center Director, Trustee Connolly asked if the position had been posted. Supervisor Jaeger stated that the position had not been made public. He had received one resume via email. Trustee Brazill noted that she had received one inquiry.

**REPORTS:**

ASSESSOR Denise LaCure submitted a written report dated September 16, 2010. Assessor LaCure announced that her office had certified the 2010 assessment to the Kane County Supervisor of Assessment on September 15<sup>th</sup>. It was noted that this date was the earliest certification in several years. In preparation for the "Quadrennial" all of the properties in Geneva Township will be visited and the data base will be validated.

HIGHWAY COMMISSIONER Mark Wissing submitted a written report dated September 16<sup>th</sup>. Tree trimming had been completed on McKee Street. The Geneva Township parking lot had been resealed and new striping will complete the project.

**BILLS PRESENTED FOR PAYMENT:**

TOWN FUND	37,092.40
GENERAL ASSISTANCE FUND	698.36
ROAD & BRIDGE FUNDS	14,768.01
TOTAL	\$52,558.77

Motion by Trustee Brazill/second by Trustee Kovacs to pay the bills as audited. Motion carried unanimously.

**EXECUTIVE SESSION TO DISCUSS PERSONNEL:**

Motion by Trustee Brazill/second by Trustee Connolly to enter into Executive Session to discuss personnel.

Roll Call Vote: Ayes: Sharp/Brazill/Connolly/Kovacs. Motion carried unanimously.

Executive Session began at 7:35 p.m.

Motion by Trustee Brazill/second by Trustee Connolly to return to regular session. Motion carried unanimously.

Regular session resumed at 7:50 p.m.

**NEW BUSINESS:**

Trustee Kovacs thought there should be a committee of senior center members to provide ideas and suggestions for the center.

Supervisor Jaeger noted that the formation of a senior committee may be considered by the new senior center director.

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**ASSESSOR EMPLOYEE:**

Supervisor Jaeger explained that 48% of Administrative Assistant, Sheri McMurray's salary was based on work she performed for the assessor's office. 52% of her salary was based on work she performed for Geneva Township. It was suggested that a new employee be hired by the assessor and the position will be under the complete control of the assessor. The salary will be for the remainder of this fiscal year based on the 48%.

Motion by Trustee Brazill/second by Trustee Kovacs to transfer the remainder of the salary to the assessor for the hiring of a new employee.

Motion carried unanimously.

Supervisor Jaeger will speak with Assessor LaCure about the hiring of a new employee and the salary available for the remainder of this fiscal year.

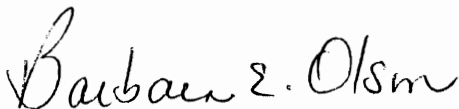
No other business was brought before the Board of Trustees.

Motion by Trustee Kovacs/second by Trustee Brazill to adjourn.

Motion carried unanimously.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,



Barbara E. Olson  
Town Clerk