

Minutes - Board of Town Trustees

STATE OF ILLINOIS,)
Kane County,) ss.
Town of Geneva,)

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 400 Wheeler Drive on October 20, 2011, PRESENT: J. Patrick Jaeger Supervisor
Barbara E. Olson Town Clerk
John Connolly Town Trustee
Robert Kovacs Town Trustee
Sharon R. Brazill Town Trustee
Town Trustee

M r Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

Supervisor J. Patrick Jaeger called the meeting to order at 7:10 p.m.
Trustee Robert Kovacs led the Pledge to the Flag.
Trustees audited the bills presented for payment.
Clerk Barbara Olson called the roll.
Minutes of the September 15, 2011 Board of Trustees Meeting were presented for approval. Motion by Trustee Kovacs/second by Trustee Connolly to approve the Minutes as presented. Motion carried unanimously.

CORRESPONDENCE:

Two thank you notes were received; one expressing thanks for one of the free lunches and the other for General Assistance help and the opportunity to become self sufficient.

TOWNSHIP BUSINESS:

2010-2011 AUDIT: Supervisor Jaeger stated that the annual audit had been filed with Kane County at the end of September. Supervisor Jaeger noted that annual audits have asked for an inventory of fixed capital asset records. After discussion it was the consensus of the trustees to see if inventory software is available.

Copies of the audit were distributed to the trustees and after review will be discussed at the November meeting.

GOLDEN DINERS SITE AGREEMENT: Copies of the 2011 agreement were distributed to the trustees. The agreement details the requirements for Geneva Township to provide a site for the Salvation Army to provide lunches to seniors.

REPORT:

SENIOR DIRECTOR Sheri McMurray noted that revenues for the center totaled \$660.00 for the month of September. The total included fees for the Morton Arboretum trip, nonresident memberships and RTA passes for non residents. Eight Geneva Township residents joined the center and two non-residents joined the center during September.

Sheri spoke about a meeting of 15 members to share ideas about future programs. October fest lunches, ladies tea and a trip to the Morton Arboretum were some of the events during the past month. Sunday afternoon Bears games drew a good crowd during October.

BILLS PRESENTED FOR PAYMENT:

TOWN FUND	38,797.31
GENERAL ASSISTANCE FUND	2,903.00
ROAD & BRIDGE FUNDS	13,584.71
TOTAL	\$55,285.02

Motion by Trustee Connolly/second by Trustee Kovacs to pay the bills as audited. Motion carried unanimously.

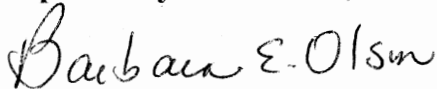
NEW BUSINESS:

FLU SHOTS: Trustee Kovacs asked about flu shot payments. Supervisor Jaeger stated that the Visiting Nurses Association bills Medicare for those who are eligible. Geneva Township pays the VNA for those who are 55 and older and not covered by Medicare.

SENIOR CENTER: Supervisor Jaeger said that Sheri McMurray had been working as director for the Senior Center with little time off. Trustee Brazill indicated her concern for Sheri not being able to take vacation time. Supervisor Jaeger noted that the Salvation Army plans to assume responsibility for the three monthly free lunches. That will save the township approximately \$900.00 to \$1,000.00 per month. It was suggested that this savings could be used to hire a part time employee to assist Sheri in her work at the senior center. Discussion centered on hiring someone for 15-20 flexible hours per week; a person who knows the community and a person who is very personable. It was the consensus of the trustees to encourage Supervisor Jaeger to pursue finding a part time employee.

No other business was brought before the Board of Trustees.
Motion by Trustee Brazill/second by Trustee Connolly to adjourn.
Motion carried unanimously.
Meeting adjourned at 7:55 p.m.

Respectfully submitted,



Barbara E. Olson
Township Clerk