

# Minutes - Board of Town Trustees

STATE OF ILLINOIS, }  
Kane County, } ss.  
Town of Geneva, }

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk at 400 Wheeler Drive on May 16, 2013, PRESENT: J. Patrick Jaeger Supervisor  
Barbara E. Olson Town Clerk  
Richard Sharp Town Trustee  
Sharon R. Brazill Town Trustee  
John Connolly Town Trustee  
Robert Kovacs Town Trustee

Mr. Patrick Jaeger acting as chairperson and Barbara Olson as clerk. The following official business was transacted:

**Also Present: Assessor Denise LaCure**

Supervisor J. Patrick Jaeger called the meeting to order at 7:10 p.m.  
Clerk Barbara Olson led the Pledge to the Flag.  
Trustees audited the bills presented for payment.  
Clerk Olson called the roll.  
Minutes of the April 25, 2013 Board of Trustees Meeting were presented for approval. Motion by Trustee Kovacs/second by Trustee Connolly to approve the Minutes as presented. Motion carried unanimously.

### **CORRESPONDENCE:**

A spring report from Clarke Environmental was received and is on file for review.

### **PUBLIC COMMENT:**

A resident asked about the availability of the Minutes. Clerk Olson noted that approved Minutes are posted in the township office and are available on the Geneva Township website a week after each meeting.

### **TOWNSHIP BUSINESS:**

Supervisor Jaeger asked for comments and questions from the trustees regarding the proposed budgets. Trustee Kovacs asked about the insurance line items and how employee/elected officials' monetary participation is reflected. Supervisor Jaeger noted that the participant's contribution will be reflected in the payroll each month.

Supervisor Jaeger noted that the new Highway Commissioner, Mike Abts may wish to amend the Road District proposed budget at the June meeting. A line item for Newsletter in the amount of \$8,000.00 and another line item for Newsletter in the amount of \$15,000.00 were questioned. Supervisor Jaeger stated that the \$8,000.00 newsletter is for the senior center and the \$15,000.00 newsletter is for a township newsletter.

Trustee Connolly asked about additional lighting for the parking lot under Capital Outlay Parking Lot Repair.

A question was raised regarding a salary for a caseworker in the General Assistance Fund. Supervisor Jaeger explained that Sheri McMurray is the caseworker and earns \$20,000.00 in that capacity and that other portions of her salary come from her work as Senior Center Director, Administrative Assistant, and secretary for the Highway Commissioner.

Trustee Brazill asked about Transient Expense of \$1,000.00. Sheri McMurray explained that money is given to the Geneva Police Department for their use assisting transients and their fund is replenished as needed during the year. Trustee Sharp asked about attic insulation at \$10,000.00 and building addition at \$21,000.00. Supervisor Jaeger stated that the attic needs additional insulation and the \$21,000.00 is a "place holder" to accumulate funds for a possible building addition.

**HEALTH INSURANCE CONTRACT RENEWAL:**

Supervisor Jaeger provided the trustees with the premium costs for health insurance beginning July 1, 2013. Trustees will vote on the contract at the June, 2013 Board of Trustees Meeting.

**REPORT:**

Senior Center Director Sheri McMurray reported on activities during the past month, including a trip to a Cub's game. A Mother's Day Tea is planned for May 17<sup>th</sup>. Plans are for participation in the Swedish Days parade.

**BILLS PRESENTED FOR PAYMENT:**

TOWN FUND	48,366.23
GENERAL ASSISTANCE FUND	1,570.00
ROAD & BRIDGE FUNDS	11,930.15
<b>TOTAL</b>	<b>\$61,866.38</b>

Motion by Trustee Kovacs/second by Trustee Brazill to pay the bills as audited. Trustee Brazill stated that the highway commissioner is responsible for his bills and the trustees do not have control over his expenditures. She was concerned about some bills presented by the highway commissioner during this past month. Supervisor Jaeger clarified the responsibility of the trustees is to audit the bills and determine if there is sufficient funds available to pay the bills.

Motion to pay the bills as audited carried unanimously.

No other business was brought before the Board of Trustees.

Motion by Trustee Sharp/second by Trustee Kovacs to continue the meeting to Monday, May 20, 2013 at 8:20 a.m. for the purpose of passing three Resolutions of Appreciation.

Motion carried unanimously.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,



Barbara E. Olson  
Township Clerk