

Minutes - Board of Town Trustees

STATE OF ILLINOIS

Kane

County,

Town of Geneva

Office of the Town Clerk at
PRESENT:

400 Wheeler Drive
J. Patrick Jaeger
Sheri McMurray
Scott Queen
Robert Kovacs
Sharon Brazill
John Connolly

Mr. Patrick Jaeger

acting as chairperson and
The following official business was transacted:

THE BOARD OF TOWN TRUSTEES met at the

on January 17th 2019

Supervisor
DEP. Town Clerk
Town Trustee
Town Trustee
Town Trustee
Town Trustee

Sheri McMurray as Dep Clerk

Supervisor Jaeger called the meeting to order at 7:03 pm.
Sheri McMurray led the Pledge to the Flag.
Trustees audited the bills presented for payment.
Deputy Clerk McMurray called the roll.

The minutes of the December 20, 2018 Board of Trustees Meeting were presented for approval. Motion by Trustee Connolly/second by Trustee Kovacs to accept the minutes. Supervisor Jaeger pointed out a needed change under Old Business (second line). It should read "Motion by Trustee Connolly/second by Trustee Kovacs to approve". Motion by Trustee Kovacs/second by Trustee Queen to amend the minutes to delete "accept" and replace with "approve". There was no discussion on the amendment. The motion to amend carried unanimously. The minutes as amended were approved unanimously.

CORRESPONDENCE: None

PUBLIC COMMENT: None

TOWNSHIP BUSINESS: None

REPORT OF THE SENIOR DIRECTOR:

Sheri McMurray discussed the Center activities including the Christmas Day luncheon. About 20 Center members stopped in. More than 60 members crowded the dining room and part of the porch to enjoy a cup of homemade potato or chicken noodle soup earlier this month. A group traveled to the Chicago Shakespeare Theater a few days ago to see a very enjoyable production of *A Midsummer Night's Dream*. Upcoming events include a March trip to the Paramount Theater for *The Producers*.

BILLS PRESENTED FOR PAYMENT:

TOWN FUND	\$ 41,452.24
GENERAL ASSISTANCE FUND	\$ 3,412.99
ROAD & BRIDGE FUNDS	\$ 7,669.24
TOTAL	\$ 52,534.47

Motion by Trustee Connolly/second by Trustee Brazill to approve the bills as audited. Trustee Kovacs asked for clarification on an invoice for the Assessor from Bond, Dickson & Assoc. Supervisor Jaeger indicated that it related to personnel. Motion to pay the bills as audited carried unanimously.

NEW BUSINESS:

Supervisor Jaeger said that in the future copies of invoices will be emailed to the Trustees several days in advance of the meeting in order to allow ample time to review them. He also detailed a new state law that went into effect January 1, 2019 requiring the Township Clerk to attest to the Supervisor's signature on every check that's written. In lieu of the Clerk's signature, a stamp may be used as well. The Deputy Clerk could be authorized to use the stamp.

OLD BUSINESS:

Trustee Connolly will contact the architect to wrap up drawings for a possible addition so they can be submitted to the City of Geneva. He will also look at changing companies in order to lower our waste disposal costs.

Supervisor Jaeger shared that Quick Books was purchased and will be used as the Township's bookkeeping software.

No other business was brought before the Board of Trustees.
Motion by Trustee Connolly/second by Trustee Brazill to adjourn.
Motion carried unanimously.
Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Sheri McMurray
Deputy Clerk